

Business Standard

THE CHAMONG TEA CO LTD

Registered Office : 12, Govt. Place East, Kolkata- 700 069
CIN No. L01132WB1901PLC001494

NOTICE OF ANNUAL GENERAL MEETING, CLOSURE OF REGISTER OF MEMBERS AND REMOTE E-VOTING INFORMATION

Notice is hereby given that the Annual General Meeting of the Company will be held on Thursday, the 14th September, 2017 at 12, Govt. Place East, Kolkata 700 069 at 11.00 a.m.

Notice is also given under Section 91 of the Companies Act, 2013 read with Companies (Management and Administration) Rules, 2014, that the Register of Members of the Company will remain closed from 11th September, 2017 to 14th September 2017 (both days inclusive) for the purpose of Annual General Meeting.

Further, Notice of the Meeting setting out the businesses to be transacted thereat together with the Annual Report of the Company (including the Directors' Report, Auditors' Report, Balance Sheet, Profit & Loss Account) have been sent to the shareholders of the Company individually at their registered addresses.

Shareholders are hereby informed that the Notice of the Meeting and the aforesaid documents are available on the Company's website (www.thechamongtea.com) and also available for inspection at the Registered Office of the Company between 10.00 a.m. and 12.00 noon on any working day excluding Saturday and Sunday prior to the date of the meeting.

E-voting :

Pursuant to provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide to its members facility to exercise their right to vote by electronic means. **The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by Central Depository Services (India) Limited (CDSL).**

The remote e-voting facility shall commence on 11th September, 2017 (10:00 a.m.) and end on 13th September, 2017 (5:00 p.m.). During this period shareholders of the Company, may cast their vote electronically on the items mentioned in the Notice of AGM. The e-voting module shall be disabled for voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently.

The communication relating to remote e-voting, inter alia, containing user ID and Password along with a copy of the Notice convening the meeting has been despatched to the members. This communication and Notice of the meeting are available on the website of the Company at www.thechamongtea.com and on the website of CDSL at URL: <https://www.evotingindia.com>.

A person whose name appears on the register of members/Beneficial owners as on the cutoff date i.e. 07th September, 2017 shall be entitled to avail the facility of remote e-voting as well as voting at the meeting. **Any person who becomes member of the Company after despatch of the Notice and holding shares as on cut off date i.e. 07th September, 2017 may obtain the user ID and Password by sending a request at evoting@cdsl.com.** The detailed procedure for obtaining user ID and Password are also provided in the Notice of the meeting, which is available at Company's website and CDSL's website. If the member is already registered with CDSL for e-voting then he can use the existing user ID and Password for casting the vote through e-voting.

The members who have casted their vote by remote e-voting, may attend the meeting but shall not be entitled to cast their vote again. The facility for voting through polling paper shall be made available at the meeting and the members attending the meeting who have not cast their vote by remote e-voting shall be able to vote at the meeting through polling paper.

By Order of the Board
(C. K. Pasari)
Wholtime Director

Place : Kolkata
Date : 14th day of August, 2017

THE CHAMONG TEA CO LTD

Registered Office : 12, Govt. Place East, Kolkata- 700 069
CIN No. L01132WB1901PLC001494

NOTICE OF ANNUAL GENERAL MEETING, CLOSURE OF REGISTER OF MEMBERS AND REMOTE E-VOTING INFORMATION

Notice is hereby given that the Annual General Meeting of the Company will be held on Thursday, the 14th September, 2017 at 12, Govt. Place East, Kolkata 700 069 at 11.00 a.m.

Notice is also given under Section 91 of the Companies Act, 2013 read with Companies (Management and Administration) Rules, 2014, that the Register of Members of the Company will remain closed from 11th September, 2017 to 14th September 2017 (both days inclusive) for the purpose of Annual General Meeting.

Further, Notice of the Meeting setting out the businesses to be transacted thereat together with the Annual Report of the Company (including the Directors' Report, Auditors' Report, Balance Sheet, Profit & Loss Account) have been sent to the shareholders of the Company individually at their registered addresses.

Shareholders are hereby informed that the Notice of the Meeting and the aforesaid documents are available on the Company's website (www.thechamongtea.com) and also available for inspection at the Registered Office of the Company between 10.00 a.m. and 12.00 noon on any working day excluding Saturday and Sunday prior to the date of the meeting.

E-voting :

Pursuant to provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide to its members facility to exercise their right to vote by electronic means. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by Central Depository Services (India) Limited (CDSL).

The remote e-voting facility shall commence on 11th September, 2017 (10:00 a.m.) and end on 13th September, 2017 (5:00 p.m.). During this period shareholders' of the Company, may cast their vote electronically on the items mentioned in the Notice of AGM. The e-voting module shall be disabled for voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently.

The communication relating to remote e-voting, inter alia, containing user ID and Password along with a copy of the Notice convening the meeting has been despatched to the members. This communication and Notice of the meeting are available on the website of the Company at www.thechamongtea.com and on the website of CDSL at URL: <https://www.evotingindia.com>.

A person whose name appears on the register of members/Beneficial owners as on the cutoff date i.e. 07th September, 2017 shall be entitled to avail the facility of remote e-voting as well as voting at the meeting. Any person who becomes member of the Company after despatch of the Notice and holding shares as on cut off date i.e. 07th September, 2017 may obtain the user ID and Password by sending a request at evoting@cdsl.com. The detailed procedure for obtaining user ID and Password are also provided in the Notice of the meeting, which is available at Company's website and CDL's website. If the member is already registered with CDSL for e-voting then he can use the existing user ID and Password for casting the vote through e-voting.

The members who have casted their vote by remote e-voting, may attend the meeting but shall not be entitled to cast their vote again. The facility for voting through polling paper shall be made available at the meeting and the members attending the meeting who have not cast their vote by remote e-voting shall be able to vote at the meeting through polling paper.

By Order of the Board
(C. K. Pasari)
Wholetime Director

Place : Kolkata
Date : 14th day of August, 2017